

## Steps To Apply For Application For Verification Of Weight or Measure Is As Follow:

 Please Enter The URL <u>https://pbindustries.gov.in/static/</u> In The Browser To Open Invest Punjab Website Home Page.



 Click On 'Login' Link To Open The Login Window. Enter The Appropriate Login Credentials & Click On 'Login' Window To Login To Invest Punjab Portal.
 *NOTE*: If Account Is Not Created Then Click On 'New Registration' Link To Create An Account In Invest Punjab Portal & Complete The Initial Process.



**3.** After Successful Login, You Will Be Greeted With The Homepage With Dashboard.

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220620101 & 05- Jun-2022 Mr Akhil Arora 9888278140	M/s Shiv Shankar Lock House Hoshiarpur, Punjab Other Service Projects	Dealer	S- CAF	Checked	II Q	<b># + 2 *</b> (
220566397 & 14- May-2022 Mr AVI Singla 7814259312	M/s Shree Shyam Enterprises Patiala, Punjab Other Service Projects	Dealer License	S- CAF	Checked		<b>B + 2 %</b> (
220424714 & 03- Apr-2022 Mr PARVEEN	ISHAN ENTERPRISES S.A.S Nagar, Punjab Other Service Projects	Dealer License	S- CAF	Checked	<b>≣</b> Q	<b></b>

**4.** Click On 'Apply For New Services' Link To View On Project.

Applicant Profile						
1 Applicant Details						
Title *	▼ First Name*		Middle Name		Last Name*	
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Select District *	▼ Select Tehsil *	•	Company PAN Number		Attachment	D
					in 'pdf' format less than 1 MB	

# **5.** A) Once application save, Click On '**Regulatory Clearances**' To View The Services Provided From Organization. (Legal Metrology)

#### B). Click On Details Icon

Apply For New Clearance

View S-CAF Addendum Know Your Approvals

#### C) Apply For New Clearance

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#### D). It will Redirected to New Page Where user has to search 'Department Of Legal Metrology Punjab'

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	5.		Registration Under PCR as Importer (service)	Department of Legal Metrolog	3Y		New	
	6.		Registration Under PCR as Packer <b>(service)</b>	Department of Legal Metrolog	3Y		New	

#### D) Select for the Desired Service Of Legal Metrology

8.	License for Manufacturer (service)	Department of Legal Metrology	Renewal
9.	License for Manufacturer (service)	Department of Legal Metrology	Amendment
10.	License for Dealer (service)	Department of Legal Metrology	Renewal
11.	License for Deoler (service)	Department of Legal Metrology	Amendment
12.	License for Repairer (service)	Department of Legal Metrology	Renewal
13.	License for Repairer (service)	Department of Legal Metrology	Amendment
14.	Registration Under PCR as Manufacture/Packer (service)	Department of Legal Metrology	Amendment
15.	Registration Under PCR as Importer (service)	Department of Legal Metrology	Amendment
16.	Registration Under PCR as Packer (service)	Department of Legal Metrology	Amendment
17.	Verification Certificate of Weights/Measures Under Legal Metrology Act 2009 (service)	Department of Legal Metrology	Verification of New Goods
18.	Verification Certificate of Weights/Measures Under Legal Metrology Act 2009 (service)	Department of Legal Metrology	Re-Verification

- Click On 'Apply' Button Next To 'Apply For Verification Of Weight or Measure In Trader Premises | Office Premises' Link To Submit Application For Verification Weight or Measure.
- **7.** You Will Be Redirected To Emapan Portal Where You Will Be Greeted With Home Screen With Option Available Under 'Verification Services' Module

0	UserID: : freelancer Services   User name:   Designation: User	
Verification Services		
Firm Registration		
Apply For Verification(New/Re- Verification)		
Application Status		
Notifications		

- Click on 'LCR Registration' Link To Create An Account Of Company Details.
   NOTE:
  - (a) Firm Registration Has To Be Done Only If You Have Not Availed Any Services Related To Verification From Department.
  - (b) If Already Any Services Related To Verification Has Been Taken From The Department Then, LCR No. [Legal Metrology Consumer Registration Number] Will Be Available In The Right Top Corner of Verification & You Can Use the Same to Make Any Changes Related To Frim.
  - (c) Enter The Details Requested For At The Time Of Firm/Organization/Company Or Individual Registration & Upload The Necessary Documents Requested To Create The LCR Number. Note Down The LCR Number For Future References.

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9. Click On 'Apply For Verification' Link To Apply For Submission Of Application Form

	Apply For Verification(New/Renewal)
Apply for Quarterly Report	VERIFICATION & STAMPING
Rejected Applications	® Apply For New Verification Stamping 🔷 Apply For Renewal Of Verification Certificate
Apply for Renewal Licences (Weights & Measures)	O New Goods At Manufacturer Level O New Item At Trader Level
Apply for Nomination	
Print Licence	
Application Status	
Notifications	
Search Licence	
Update Payment	
View inspection Details	
Search Inspection	
View Inspection Report	
Verification Services	
Firm Registration	
Vehicle Registration	
Apply For Verification(New/Renewal)	
Application Status	
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- **10.** Select The Type Of Service To Be Availed i.e. (a) New Verification (b) Renewal Of Verification Certificate
  - (a) New Verification: (New Goods At Manufacturer Level) (New Item At Trader Level)

Enter The 'LCR Number' & Click On 'Search' Button. Once The 'Firm Details' Are Displayed, Select The Type Of Application Form i.e. (i) Online Application Form Filling or (ii) Uploading The Application Form

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Update Payment	Firm Type: Dealer	Firm SubType:	Coffee estate	* Mobile No:			

Search Inspection View Inspection Report

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○ Online FillForm ○ Offline FillForm

Firm Registration

Vehicle Registration

Apply For Verification(New/Rene

Application Status

Notifications

- (i) Online Application Filling
  - 10.(a).(i).1 Select The Details Of Weight or Measure For Which Verification Has To Be Done & Click On 'Save' Button.
  - 10.(a).(i).2 Enter The Additional Fee Details (Quarter Jump Fee / Conveyance Fee) [If Any]
  - 10.(a).(i).3 Select The Verification Validity Period
  - 10.(a).(i).4 Enter The Last Certificate Details (Certificate No., Date Of Issue & Division Name) [If Any]
  - 10.(a).(i).5 Select The Office To Which Application Has To Be Submitted
  - 10.(a).(i).6 Enter The IFMS Challan Details (Challan Number.,
  - Amount, Date & Division) & Scroll Details (Number & Date) Or online payment
  - 10.(a).(i).7 Enter The Remarks [If Any]
  - 10.(a).(i).8 Click On 'Save & Next' Button To Proceed Further With Uploading Documents Page.

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(ii) Upload Application Form

10.(a).(ii).1 - Select The Office To Which Application Has To Be Submitted 10.(a).(ii).2 - Enter The Remarks [If Any]

10.(a).(ii).3 - Click On 'Save & Next' Button To Proceed Further With Uploading Documents Page.

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Note:   * District:   * District:   AcLM-Ferozepur * Division:   ILM, Bathinda-1   Remarks:	lotifications	Address Details
* District: ACLM-Ferozepur * Division: ILM, Bathinda-1 Remarks : Note : Please Select The Premises Where Testing/Verification Has To Be Done. Address Where Officer Needs To Come For Verification: Address Where Officer Needs To Come For Verification: Moveable Non-Moveable Trader Premises Fee Is : 0 Total Fee To Be Deposited Is : 3500 Save Details		Note :
Note : Please Select The Premises Where Testing/Verification Has To Be Done.  Address Where Officer Needs To Come For Verification:  Address Where Officer Needs To Come For Verification:  Moveable  Trader Premises Fee Is : 0  Total Fee To Be Deposited Is : 3500  Save Details		* District: ACLM-Ferozepur * Division: ILM, Bathinda-1 Remarks :
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Address Where Officer Needs To Come For Verification: Anaaj bhawan Moveable Moveable Moveable Trader Premises Fee Is: 0 Total Fee To Be Deposited Is: 3500 Save Details		Note: Please Select The Premises Where Testing/Verification Has To Be Done.
Address Where Officer Needs To Come For Verification: Anaaj bhawan Moveable Non-Moveable Trader Premises Fee Is: 0 Total Fee To Be Deposited Is: 3500 Save Details	I	At My Premises     At Officer Premises
Moveable O Non-Moveable Trader Premises Fee Is: 0 Total Fee To Be Deposited Is: 3500 Save Details		Address Where Officer Needs To Come For Verification:
Trader Premises Fee Is: 0 Total Fee To Be Deposited Is: 3500 Save Details		
Trader Premises Fee Is: 0 Total Fee To Be Deposited Is: 3500 Save Details		⊖ Moveable ⊖ Non-Moveable
Total Fee To Be Deposited Is : 3500 Save Details		Trader Premises Fee Is: 0
Save Details		Total Fee To Be Deposited Is : 3500
		Sava Datalis

#### (b) Renewal Of Verification Certificate:

Enter The 'LCR Number' & 'Certificate Number' In Respective Fields & Click On 'Search' Button. Once The Details Of 'Firm' | 'Certificate' | 'Weight or Measure' Are Displayed, Proceed With Entering Details In Respective Grids

0	UserID: : freelancer Services   User name:   Designation: User
Verification Services	Apply For Verification(NewRe-Verification) .
Firm Registration	VERIFICATION & STAMPING
Apply For Verification(New/Re- Verification)	O Apply For New Verification Stamping (
Application Status	LCRNO: Certificate NO: Search
Notifications	

- 10.(b).1 Enter The Conveyance Fee [If Any]. *Note*: Number Of Quarters Jumped & Corresponding Fee Will Bind Automatically [If Any]
- 10.(b).2 Enter The Last Certificate Details
- 10.(b).3 Select The Office To Which Application Has To Be Submitted
- 10.(b).4 Enter The IFM Challan Details (Challan Number., Amount, Date & Division) & Scroll Details (Number & Date) Or Direct Payment Through Online
- 10.(b).5 Enter The Remarks [If Any]
- 10.(b).6 Click On 'Save & Next' Button To Proceed Further With Uploading Documents Page

RNO:	20202001	1059 Cer	tificate NO:	9120230209928		S	arch						
ERIFIC	ATION & S	TAMPING DETAILS					_						
Firm	Details												
Firm	Name: BC	PARAI (KSK) FILLING STATIC	FirmAddress:	IOC DEALER, VIL TEH.MALERKOTL	L. AHMEDPUR A	Fire	nLCRNo:	20202001059					
Firm	Type: De	aler	Firm SubType:	Petrol Pumps		* M	obile No:						
Cert	tificate Det	ails	Irrus Data:	02/02/2023	40	olication	tate: An	nround					
Issue	MBvOffice:	ILM-Malerkotla	Renewal Date:	02/02/2023	~	pricación	Ap	proved					
		D. 1. 1.											
Weight	t Or Measu	re Details											
Delete	Verification	ID Type Of Weight C Measuring Instrument, Volume	tric measuring	SR No Of The Mac	hine Make	Model 1	Max Capacit 5 LPM	y/FlowRate Mir	n Capacity/Min	Measured Quanti	y EVal	ue Quantity	Class Fees ^
Delete	1478	Measuring Instrument, Volume	r, Rs 500.00 per unit tric measuring	12BC3998V		193189 3	5 LPM					1	750
Delete	1479	Measuring Instrument, Volume	r, Hs 500.00 per unit tric measuring	201302000840		500971 4	0-80 LPM					1	750
Delete	1480	Measuring Instrument, Volume Instruments, Totalizing counter	tric measuring	201302000840		893245 4	0-80 LPM					1	750
Delete	1481	Measuring Instrument, Volume instruments, Dispensing pump	tric measuring is each pump, Flow	12BC3996V	Midco	192247 3	5 LPM					1	1500
Delete	1482	Measuring Instrument, Volume Instruments, Dispensing pump	tric measuring is each pump, Flow	12BC3998V	Midco	193189 3	5 LPM					1	1500
Datata		Rate in Litre/Min Rs.1000/- Measuring Instrument, Volume	tric measuring	201202000840	Gilbarra	600071	0.001.014						1500
Ueleie	1403	Rate in Litre/Min Rs.1000/- Measuring Instrument, Volume	tric measuring	201302000040	Gilbaroo	000071 4	0-00 CPM						1500
Delete	1484	Rate in Litre/Min Rs.1000/-	is each pump, Flow	201302000840	Gilbarco	893245 4	0-80 LPM				1	1	1500
	O I Year	O II Year Ov	Year										
Last	ficate Numb	e Details	Certificate Iss	ues Date:		D	vision						
Care	incate Hamo												
Add	ress Detai	s											
			Note	Please Select Th	e District Wh	ere Testin	g/Verificati	ion Has To Be Do	ne.				
		* Divi	sion:Select	* District			Remarks			h			
				Tota	al Fee To Be I	Deposited	ls : 9000						
IFM	S Details												
Re	ceipt Numbe	r:	* Receipt Date:	-			Amount:						
Re	ference No:		CIN NO:										
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					Sav	e Details							

11. Select The Type Of Document (IFMS Challan | Application Form | Previous V/S Certificate | Model Approval Letter | Audit Report | Weight/Measure's Purchase Bill/Invoice | No Objection Certificate) To Be Uploaded From Drop Down Menu. Enter The Remarks [If Any] & Choose The File To Be Uploaded. Click On 'Upload' Button To Upload The Selected Document Type.

0		Emapan		Logout
Apply for Quarterly Report	Apply For Verification(New/Renewal)			
Rejected Applications		Sa	ve Details	
Apply for Renewal Licences (Weights & Measures)	Upload Document & Submit Applicat	tion		
Apply for Nomination				
Print Licence	Select Document Type:	Select Document Remarks :	Upload File :	Choose File No file chosen
Application Status		Select	li	
Notifications		Previous Verification Certificate IFMS Challan		
Search Licence		Audit Report Weighting Instruments Purchase Bill / Invoice		
Update Payment		NOC From Concerned Authority Submi	It Application	
View inspection Details		Others		
Search Inspection				
View Inspection Report				
Verification Services				
Firm Registration				
Vehicle Registration				
Apply For Verification(New/Renewal)				
Application Status				
Notifications				

ply for Quarterly port	Save Details
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ly for Nomination	Select Document Type:Select Document Remarks : Upload File : Choose File No file chosen
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plication Status	SLNo DocumentName Upload Date Remarks
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*	Apply For Verification(New/Renewal)							
Apply for Quarterly Report	Upload Document & Subm	it Applicatio	n					
Rejected Applications	Upload Documents							
Apply for Renewal Licences (Weights & Measures)	Select Document Type:	Select		Document	Remarks :		Upload File :	Choose File No file chosen
Apply for Nomination		Upload I	Document				11	<u> </u>
Print Licence		SL.No	Document	Name Uploa	i Date Remarks			
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Search Licence					0.111	the state of the s		
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View inspection Details								
Search Inspection								
View Inspection Report								
Verification Services								
Firm Registration								

**12.** Click On 'Save & Submit' Button To Submit The Application. Note: Note Down The Application Number For Future Reference.

	s://www.emapan.punjab.gov.in/HomePage.aspx		A to S to G
Apply for Quarterly Report Rejected Applications	py For Verification(Newi Renewal) www.ema Upload Document & Submit Applic Upload Documents	apan.punjab.gov.in says n Application Successfully Submited For Office Premises Via n No : R231056 To ILM-Ludhiana-4!	
Apply for Renewal Licences (Weights & Measures)	Select Document Type:Select	Document Remarks :	Upload File : Choose File No file chosen
Print Licence	Upload Docume SL.No	DocumentName Upload Date Remarks	
Application Status Notifications	Delete 1 Deleto Previo	IFMS Challan 06/03/2023 IFMS Challan us Verification Certificate 06/03/2023 Previous VC	
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iew Inspection Report erification Services			
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Verification(New/Renewal) Application Status			
Notifications			
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• Click On 'Application Status' Link & Enter The 'LCR Number' To View The Status Of Applications Submitted

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pply for Nomination		Application	Details							1					
rint Licence		LCR No	Application Number	Applied On	Office Name	Verification / Rejected Date	Status	Approved On	Remarks/Rejected Reason						
opplication Status		20202001059	R231056	06/03/2023	ILM-Ludhiana-4( ILM_LUDHIANA4 )		Applied								
lotifications		20202001059	R231086	04/03/2023	ILM-Ludhiana-4( ILM LUDHIANA4	04/03/2023	Rejected		Application belong to						
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Vehicle Registration															
Apply For Verification(New/Renewa	)														
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Notifications	*														

• Click On 'Notifications' Link To View The Notifications Sent From Officer & Respond To Same Appropriately.

	Notifications			19-10-		_		
Apply for Quarterly Report	Payment Deta	ils						
Rejected Applications	Application No	Transaction No	Applicant Paid	Amoun	t Of	fice Name	Notification Date	Payment
Apply for Renewal Licences (Weights & Measures)	R231056	5	0	300	ILM-Ludhian	a-4	06/03/2023 00:48:32	Payment
pply for Nomination	N231012	3	750	150	ILM-Jalandh	ar-1	21/02/2023 17:30:51	Payment
rint Licence	N231011	2	300	100	ILM, Shahee Nagar	d Bhagat Singh	20/02/2023 17:51:50	Payment
Application Status	Upload Docum	nents						
otifications	Application N	o Transaction I	No Doucment	Name	Office Nam	e F	emarks Uploa	d
earch Licence	R231056	3	Approval Of	Model	ILM-Ludhiana	a-4 Upload Red	uired Documents Upload	1
odate Payment								
iew inspection Details	Enter Details-							
arch Inspection	Application No	Transaction No	Requested Dat	e	Details	Office Name	Enter Details	Submit
iew Inspection Report	R231056	3	06/03/2023 00:48:03	Provi requi	de the ired details	ILM- Ludhiana-4		Send
irm Registration								
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ply For rification(New/Renewal)								
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	Entor Dotails-							
cations	Application	Transaction No	Requested Date	De	tails	Office Name	Enter Details	Submit
\$	R231056	3	06/03/2023 00:48:03	Provide required	the details	ILM- Ludhiana-4		<u>Send</u>
				-				
						Pavm	ent Details	5
us						i ayn		
ent			Name		BOPAR	AI (KSK) FILLING	STATION	
Details			Security Depo	sit	0			
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n Services			Total (in Rs.)		300			
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gistration			Head of ACOU	n	147500	0099		
n(New/Renewal)			Purpose		Online-	VC		
atus			Sub Purpose		Online-	VC		

## • Upload The required Documents

Application Status	Upload Docur	nents						
Notifications	Application N	lo Transaction	No Doucment N	ame Office Nam	e R	emarks	Upload	
Search Licence	R231056	3	Approval Of N	Nodel ILM-Ludhiana	-4 Upload Req	uired Documents	Upload	
Update Payment				_				
View inspection Details	Choose File	VCappPreview (	1).pdf Upload	]				
Search Inspection	Enter Details-							
View Inspection Report	Application No	Iransaction No	Requested Date	Details	Office Name	Enter Deta	iils Sub	mit
Verification Services	R231056	3	06/03/2023 00:48:03	Provide the required details	ILM- Ludhiana-4		<u>Sen</u>	d
Firm Registration				949				
Vehicle Registration								
Apply For Verification(New/Renewal)								
Application Status								
Notifications								
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• Click On 'Payment' Link and Make the payment Directly Through payment link

• And Send The Required Details

Search Inspection

View Inspection Report

Verification Services

Firm Registration

Vehicle Registration

Apply For Verification(New/Renewal)

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Application Status

Notifications

Enter Details-						
Application No	Transaction No	Requested Date	Details	Office Name	Enter Details	Submit
R231056	3	06/03/2023 00:48:03	Provide the required details	ILM- Ludhiana-4	capacity 30 kg max	Send

# Thanks Legal Metrology Punjab